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Secretary General, AEPC

AEPC/HO/SG/R&PA/2022
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Subject: Online Applications for Export Obligation Discharge Certificate (EODC)/closure under Advance Authorisation Scheme (AAS) -Option to file manual applications.

Dear Members,

The Council had been receiving concerns from exporters with regard to technical issues being faced in online filing of applications for redemption of export obligations under Advance Authorizations, and requesting for providing options for accepting and processing pending cases manually to enable exporters to get their BONDS cancelled. AEPC had represented the matter, requesting for an option to file manual/physical EODC applications for such cases, thus enabling timely movement of export shipments.

2. We are happy to share that the Directorate General of Foreign Trade (DGFT) has responded to this request. In continuation to Trade Notice 49/2020-21 dated 29.03.2021 DGFT has issued a Trade Notice No. 28/2021-2022 dated 31.12.2021 on the above subject as per details given below:-

- i) In view of difficulties expressed by Advance Authorization (AA) holders in their representations and also to ease process of filing of applications for closure of Advance authorizations, it has been decided to give an option to file manual/physical EODC applications for all such AAs, which have been issued prior to 1.12.2020.
 - ii) In cases where the application for EODC/closure has been received in manual/physical mode, RAs on approval of such physical files are required to upload closure letters in the online system & update the status of the AA suitably.
 - iii) It is further seen that in some cases of AA, the EODC/closure issued manually in earlier periods is not reflected correctly in the online system. Option is therefore provided on the DGFT website where the status of the past AA Authorizations can be seen by concerned exporters. In case it is found that Authorization has been closed/redeemed and the status is not reflected correctly, the exporter is required to upload online the copy of the closure letter/ redemption letter against the said Authorization. RA may verify the request submitted by exporter for EODC updation against available office records and process it suitably. RA may also choose to update the status of the said cases suo-motu after verification from its records.
3. The exporters may follow the steps for EODC status updation as follows-
- a) "Go to DGFT Website under Services --> AA/DFIA --> 'Manual EODC Status Update"

b) Scanned copy of EODC/Closure letter(s) is required to be uploaded at the time of updation.

c) Accordingly All AA Holders are requested to verify the status of the AA issued earlier and submit the online request for updation of status(where required), not later than 31.03.2022. In the absence of updated online status, RA may take necessary action, as deemed fit for non-fulfilment of export obligation.

4. **The effect of the Trade Notice would be that Manual/physical filing of EODC/closure applications under AA scheme is allowed for AAs issued before 1.12.2020. Exporters are also requested to update EODC/Closure status of earlier issued AAs in the online system by 31.3.2022.**

5. A copy of the Trade Notice No. 28/2021-2022 dated 31.12.2021 is enclosed along with this circular for your reference and needful.

With warm regards,

Yours sincerely,

Dr. L.B. Singhal
Secretary General

Encl: Trade Notice No. 28/2021-2022 dated 31.12.2021